



85 N Main St
Ivins, UT 84738
435-634-7719

IVINS CITY CEMETERY RULES GENERAL INFORMATION

Location. The Ivins City Cemetery is located at 200 W 400 N Ivins, UT, 84738. It was founded in 1981.

Pets. Pets are not allowed on the cemetery grounds or in any of the buildings.

Refreshments. Refreshments are not permitted within the cemetery, except as authorized by the Superintendent.

Litter. Littering on the drives and paths, or on any part of the cemetery grounds, or in the buildings, is prohibited.

Peddlers and solicitors. Peddling of flowers or plants, or solicitation of any kind is prohibited.

Opening and closing hours. The cemetery grounds and buildings shall be open from dawn to dusk every day, including holidays.

Loitering. Loitering, as well as boisterous or unseemly conduct, will not be permitted in the cemetery, or in any of the buildings.

Firearms. Firearms are not permitted within the cemetery except on special permit from the Superintendent or Ivins City Public Safety Director.

Traffic regulations. Automobiles on the cemetery grounds shall observe a speed limit of 10 miles per hour and must be kept on the right-hand side of the cemetery roadway. Automobiles are not allowed to park or to come to a full stop in front of an open grave unless such automobiles are in attendance at the funeral. No bicycles, roller skates, roller blades, skateboards or scooters are allowed in the cemetery.

Walkways & Roadways. Persons within the cemetery grounds shall use the walks and roads exclusively and neither the Superintendent nor Ivins City shall be liable to any person injured while walking on the grass or any other portion of the cemetery.

Admission of visitors. Ivins City reserves the right to refuse admission to anyone not a plot owner or relative of a person interred in the cemetery, and to refuse the use of any of the cemetery facilities at any time by any person or persons whom the Superintendent has not given express prior written consent.

Admission of children. Children under 12 years of age shall not be permitted within the cemetery, or its buildings, unless accompanied by a responsible adult.

PURCHASING PLOTS

Plots in the Ivins City Cemetery are sold by Ivins City under the direction of the Cemetery Superintendent.

Purchasing a plot includes selecting which specific plot(s) in the cemetery, designating who will be buried in each plot(s), paying in full and signing the contract (the Certificate of Burial Right, the Agreement for Perpetual Care, the Affidavit Directing Interment and the Authorization to Set Memorial).

Plots can only be held without payment for 60 days. After 60 days, if payment has not been received, cemetery plots are no longer held and may be available to the public for purchase. It is the purchaser's responsibility to contact the Ivins Cemetery within 60 days to make payment.

There are not any payment plans for purchasing plots. Plots are either on hold or paid in full.

Limitation of number of bodies in burial lot. Not more than one body, or the remains of more than one body, shall be interred in one plot unless authorized at the time the written purchase agreement is executed or by written consent of the Superintendent.

In one traditional burial plot, there can be one traditional burial alone, one traditional burial with a cremation burial on top or two cremation burials.

In one cremation burial plot, there can be one cremation burial or two cremation burials, in a single or separate vaults, depending on the vault size.

Additional opening/closing fee(s) will be charged for each time the plot is opened.

When two or more persons are owners on a plot(s), they may designate one or more representatives for the plots by submitting written notice to the Superintendent. If no such designation or written objection has been received, the Superintendent is not liable for permitting an interment at the request of any co-owner.

Payment. The charge for opening, closing and sodding a grave shall be paid to the City Treasurer at the time of making application for interment. All charges for cemetery services must have been paid prior to any interment or disinterment.

The interment (opening and closing), perpetual care and burial right are all paid for at the same time. If a plot has been purchased, the opening and closing has already been paid.

PLOT OWNERSHIP CHANGES

Notice of change of address of owner. The plot owner must notify the Superintendent of any change of address. Notice sent to a plot owner at the last address on file in the office of the Superintendent shall be considered sufficient legal notice.

Transfer ownership of plot. Plots can be given or sold by owner. The plot owner cannot make a profit on the sale of the cemetery plot. The previous plot owner and new plot owner must notify the City and must both sign a Transfer of Ownership form with the City. Plots can be sold back to the City. The plot owner must sign a Transfer of Ownership form. The plot owner will receive the amount they paid for the plot(s) minus an administrative fee.

Next of kin. In the case a plot owner is unavailable, the City will reach out to next of kin listed on purchasing paperwork to inquire who is responsible for making decisions about plot(s).

INTERMENT

All burials (both traditional and cremation) must be interred in the ground in a vault. Above ground burials (ex: columbariums/cremains in headstone) are not permitted.

Ivins City does not sell/provide vaults.

It is unlawful for any person to be buried in the cemetery unless the casket shall be placed in a vault made of concrete, propylene, fiberglass, steel or brick lined or of such other material approved by the city council, substantially constructed and covered with a similar durable material. Ivins City Code 11.03.112

If there is a headstone placed on a plot before that plot is occupied, arrangements must be made (through the mortuary or monument company, for example) to have it removed before the burial. This applies to double headstones as well. Ivins City does not move/remove/install headstones.

Headstones on a plot must be removed for all traditional burials.

Headstones do not always need to be removed for cremation burials, check with the City first.

Prior Notice. No interment shall take place unless the Superintendent is given at least 48 hours notice before any such interment, and at least 10 days notice prior to any disinterment or removal. Generally, no interments, disinterments, removals, or interment service will occur on a weekend or on a state/federal holiday, except in case for religious reasons, preferably pre-discussed.

Fact sheet. A fact sheet must be returned to the City with 48 hours notice before a burial. The fact sheet contains basic information about who will be interred and finalized burial date and time. Typically, the mortuary will fill out and send the completed fact sheet, although family can also fill it out. Contact the City for a copy of the fact sheet.

Postponement by Superintendent. The Superintendent may postpone an interment until a more expedient time if the remains arrive at the cemetery entrance after three o'clock (3:00) p.m., or if too many funerals arrive at the same time.

Exclusive use of equipment and employees of Ivins City. Tents, artificial grass, lowering devices, and other equipment owned by Ivins City shall be used exclusively by Ivins City employees in making interments, disinterments, and removals.

Nonliability of Superintendent and Ivins City for delay in case of protest to interment or noncompliance with rules. Neither the Superintendent nor Ivins City shall be liable for any delay in interment, including circumstances where protest to the interment has been made or where the Ivins City Cemetery Ordinance has not been complied with. The Superintendent reserves the right, under such circumstances, to have the body placed in a receiving vault until the problems have been resolved. The Superintendent may require any protest to be in writing and to be filed in the office of the Superintendent.

Opening casket after funeral. After the funeral service is completed and the casket is placed in the receiving vault or other space, the Superintendent reserves the right to refuse permission to anyone to open the casket or to touch the body without the consent of the legal representative of the deceased or a court order.

CEMETERY LAYOUT

The Ivins City Cemetery has 5 sections. Sections 1, 2, 3 & 4 have grass. Section 5 has desert landscaping and does not have grass. Section 5 has chat (compact, not just dirt), desert plants/bushes, trees and benches.

Each group of 8 plots (or lot) has a marker in the northeast corner. In Sections 1-4, the marker is an approximately 2" orange blank plastic square. There are not lot numbers on these markers, but these squares can be used to count over from the edge of the section. In Section 5, the marker is an approximately 2" metallic circle with the lot number on it.

All 5 sections of the Ivins City Cemetery have aisles and walkways between graves.

All are interred with the head to the west and feet east.

Typically, headstones are placed on the west end of each plot.

Headstones typically have the interred's information on the west side of the headstone. The person interred is to the east of their marker. For example, standing at a headstone, facing east, reading the name of the person interred, the person interred is directly behind that headstone (further east).

If the headstone has the interred's children's information, it is typically found on the east side of the marker. Standing at a headstone, facing west, reading the name(s) of the children of the person interred, the person interred is either in front of or directly below.

Two or more inscriptions may be permitted on one monument.

Right of Superintendent to select interment space in absence of proper instructions. When an owner owns multiple plots and neither the owner nor relatives thereof have indicated the specific plot for interment, the Superintendent may designate the plot for interment and neither the Superintendent nor Ivins City shall be held liable for any error made thereby.

When a husband and wife purchase two plots next to each other (north and south), typically the wife is buried in the north lot. This is traditional but not required by the Ivins City Cemetery.

HEADSTONES

All monuments shall be under the direction of the Superintendent and placed by a monument company or individual in accordance with the standards and specifications of the Superintendent. Monuments are not placed by city personnel, except in extenuating circumstances.

The City must be notified before installing or removing a headstone.

Headstones and monuments are personal property. All headstones and monuments within the cemetery are the property of the plot owner. All care and upkeep of monuments is the responsibility of the owner. The City is not responsible for inadvertent scratches or chips that occur from routine maintenance.

Right to remove nonconforming monuments. The Superintendent shall have the right to remove any monument that is determined not to be in conformance with the standards and specifications for the placement of same within the Ivins City Cemetery.

Charges for repairs; notice to owner. If it becomes necessary to repair or reconstruct any monument which has been damaged, the Superintendent shall give written notice of the necessity for such repair to the surviving family members. The responsible party must make arrangements to repair the monument. If the responsible party fails to repair the damage within a reasonable time, the Superintendent may: 1) direct that the repairs as necessary be made and bill the responsible party for all costs incurred therefor; or 2) remove the damaged monument.

Ivins City does not install or move headstones. To install a headstone, the installer, typically a monument or vault company, must contact the cemetery with at least 24 hours of notice before bringing a headstone. City staff will mark the plot to show where the headstone should be placed. If there are multiple plots in the cemetery marked, there will be an indicator of which plot is marked for which headstone, typically a cone or sign.

The owner or responsible party is responsible for the removal or replacement of a marker that must be moved for the excavation of a grave. This must be done at least two days in advance of the scheduled excavation.

All parts of a headstone must fit within the plot. One plot is 4ft wide. A double headstone can be placed over two plots purchased by the same person. For a double headstone, all parts of the headstone must fit within the two plots or 8ft.

For a headstone from the Veterans Administration, the Cemetery Superintendent needs to sign the VA form to give permission. Ivins City will not accept delivery of VA headstones and will not install headstones. Arrangements need to be made with a monument company to accept delivery.

HEADSTONES – TRADITIONAL GRASS SECTIONS (1-4)

Refers to any traditional burial plot in Sections 1-4:

One flat headstone or one upright headstone is allowed per grave.

An additional flat marker meeting the specifications for single flat marker is allowed. The additional flat marker must be installed flush, right next to the main marker and be flat, level to the ground.

All headstones must have a concrete base of at least 4" deep and with 4-6" spacing around.

Traditional plots are 4ftx8ft.

One headstone, flat or upright, cannot be longer than 4ft (including the cement base).

A double headstone can be placed over two plots next to each other, with the same owner. One double headstone, flat or upright, cannot be longer than 8ft (including the cement base).

Any headstone over 4ft tall must receive prior permission from the Cemetery Superintendent.

Pre-need headstones, including double headstones, must be moved before the excavation of a grave for a traditional burial. The owner of the plot is responsible for making arrangements for its removal at least 2 days in advance.

HEADSTONES – TRADITIONAL DESERT LANDSCAPED SECTIONS (5)

Refers to traditional burial plots in Section 5:

One flat headstone or one upright headstone is allowed per grave.

Additional markers are allowed, provided they fit within the plot.

Headstones in Section 5 do not require a cement base. Headstones can still have a cement base, if desired.

Traditional plots are 4ftx8ft.

One headstone, flat or upright, cannot be longer than 4ft.

A double headstone can be placed over two plots next to each other, purchased by the same person. One double headstone, flat or upright, cannot be longer than 8ft.

Any headstone over 4ft tall must receive prior permission from the Cemetery Superintendent.

Pre-need headstones, including double headstones, must be moved before the excavation of a grave for a traditional burial. The owner of the plot is responsible for making arrangements for its removal at least 2 days in advance.

HEADSTONES – CREMATION GRASS SECTION (4)

Refers to cremation burial plots in cremation section of Section 4:

One flat headstone is allowed per grave. All headstones must be installed completely flat, level to the ground.

An additional flat marker meeting the specifications for single flat marker is allowed. The additional flat marker must be installed flush, right next to the main marker and be flat, level to the ground.

All headstones must have a concrete base of at least 4" deep and with 4-6" spacing around.

Cremation plots are 4ftx3ft.

One headstone cannot be longer than 4ft (including the cement base).

A double headstone can be placed over two plots next to each other, with the same owner. One double headstone cannot be longer than 8ft (including the cement base).

Pre-need headstones, including double headstones, may need to be removed before the excavation of a grave, depending on the size/location of the headstone. The owner of the plot is responsible for making arrangements for its removal at least 2 days in advance.

HEADSTONES – CREMATION DESERT LANDSCAPED SECTION (5)

Refers to cremation burial plots in cremation section of Section 5:

One flat headstone or one upright headstone is allowed per grave.

Additional markers are allowed, provided they fit within the plot.

Headstones in Section 5 do not require a cement base. Headstones can still have a cement base, if desired.

Cremation plots are 4ftx3ft.

One headstone, flat or upright, cannot be longer than 4ft.

A double headstone can be placed over two plots next to each other, purchased by the same person. One double headstone, flat or upright, cannot be longer than 8ft.

Any headstone over 4ft tall must receive prior permission from the Cemetery Superintendent.

Pre-need headstones, including double headstones, may need to be removed before the excavation of a grave, depending on the size/location of the headstone. The owner of the plot is responsible for making arrangements for its removal at least 2 days in advance.

DECORATIONS

Trees and shrubs. No trees or shrubs will be permitted on any lots or plots except by express permission of the Superintendent. If any tree or shrub is planted on any plot, avenue, or walk, the Superintendent reserves the right to enter said plot and remove the tree or shrub, or any part thereof.

Prohibition of certain articles. The placing of boxes, shells, toys, metal designs, ornaments, chairs, settees, vases, glass, wood or iron cases and similar articles on plots is prohibited, and, if placed, the Superintendent may remove them. All other fittings, adornments, inscriptions, and nameplates are subject to the approval and control of the Superintendent.

Flower receptacles; approval of Superintendent. No flower receptacles may be placed on any plot, unless approved by the Superintendent.

Flower Receptacles and floral arrangements; removal. The Superintendent may remove and dispose of all floral designs, flowers, weeds, trees, shrubs, or plants of any kind from the cemetery as soon as, in the judgment of the Superintendent, they become unsightly or diseased, or do not conform to approved standards.

Flower Removal. The taking of any flowers or other objects placed on a plot by persons other than the owner, relatives thereof, or city personnel is prohibited.

There cannot be anything placed on the plot or around the headstone. Decorative items such as a flag holder, vase etc. must be built into the headstone or the concrete base that holds the headstone (ex: a vase or some PVC pipe built in the cement). Please make these arrangements with the monument company that builds or installs the headstone.

MAINTENANCE

The Ivins City Cemetery is maintained by the Ivins City Parks Department. Regular maintenance involves mowing the grass (typically weekly), preparing for burials, laying medallions on veteran's grave for Veterans Day etc. and removing unsightly decorations (typically monthly). Ivins City is not responsible for damage to items left at the cemetery.

ACKNOWLEDGEMENT

I acknowledge that the rules of the Ivins City Cemetery exist and I agree to comply with them.

I acknowledge that I have been given the opportunity to have the rules explained to me and I have access to them.

I understand that I can find the rules on the city website or by contacting the Parks and Recreation Dept directly.

I understand that I can ask the City additional questions about the rules at any time or can direct a mortuary, monument company, vault company etc. to ask the City questions about the rules.

_____ Initials

_____ Date

Rules updated 12/25

Ivins City Ordinances regarding the cemetery – 11.03.101 to 11.03.133.